

Statement of Work

Procure and Replace Carpets Osan AB, Bldg. 975 51 FSS Bowling Center

1. **Background/Introduction:** The existing carpets are over 10 years old and stained.
2. **Scope of Work:** This work is to procure and replace Carpet at building 975.
3. **Material:**
 - 1) Hyosung swan carpet
MODEL : SWAN FX102
QTY : 3078 SF
 - 2) Cove Base
4"W x 3.2mm (THK) , (Dark Brown)
QTY: 350FT
 - 3) Glue
Eco-Friendly, 1Gl per Can
QTY: 12 GL
(Shown on the diagram)
4. **Incidental Service:**
 - 1) Remove existing carpet and base molding.
 - 2) Install new carpet and base molding.
 - 3) Dispose of waste materials.
 - 4) All existing furniture and objects must be reinstalled.
5. **Period of Performance:** 30 days from the date of award. 27 days for material procurement and 3 days for on-site installation. Work schedule shall be approved by 51 FSS (Mr. Mun, Jun-Ho) of Osan AB.
6. **Place of Performance:** Bldg. 975 at Osan AB, South Korea.
7. **Codes and Regulations:** All work will be done in accordance with Army, DoD, federal, Korean, safety and environmental codes and regulations.
8. **Site Visit:** Contractor shall examine the site and determine for themselves the existing conditions and general character of the site. Claims for additional costs due to conditions that could have been verified by site investigation will not be authorized. Contractor shall contact the COR to schedule the Site Visit.
9. **Government Furnished Property (GFP) and Services:** The US Government will not provide any equipment, fuel, personnel, utilities or facilities to the contractor for the execution of this contract. Should an emergency arise, only the necessary basic lifesaving and life support measures will be provided during the emergency.
10. **Work Week and Hours of Operation:**

The Contractor shall provide services during normal working hours excluding federal holidays. Normal working hours are 0830-1630, Monday through Friday, unless requirements dictate otherwise. Exceptions can be permitted by the COR upon request and at the COR's discretion.

Following is a list of holidays observed by the Government.

<u>Name of Holiday</u>	<u>Time of Observance</u>
New Year's Day	1 January
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	4 July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran's Day	11 November
Thanksgiving Day	Fourth Thursday in November
Christmas Day	25 December

If any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by the Contractor in accordance with the practice as observed by the assigned Government employees at the using activity

11. Security and Access Requirements:

- 1) Contractor shall adhere to current installation security policies. All necessary permits, passes and other security/access requirements shall be obtained prior to commencing the applicable stage of work.

12. Safety and quality control

- 1) Contractor personnel shall adhere to all safety regulations within US and Korean laws. All equipment brought by the contractor shall be in good working condition. Proper safety gear must be worn at all times where applicable.
- 4) Contractor shall ensure all equipment brought onto the premises shall be in good working order, safe and compliant to all Safety rules and regulation of both USFK and Korea.
- 5) Contractor will provided proper training to its employees on how to operate all equipment in a safe manner in accordance to MFG's guideline.
- 6) Contractor will ensure proper quality control to ensure all safety measurements are followed and enforced.

13. General Requirements:

- 1) Materials for this project shall meet all applicable Korean and U.S. Standards. Manufacturer's plan of installation will be submitted to the government/customer POC listed for review and approval prior to installation. Material shall all be new (no refurbished items).
- 2) Pre-final/Final inspection will be conducted upon completion of work. The United States Government will perform the inspection within 2 working days after notification by the Contractor.
- 3) The contractor shall provide a One Year Warranty of installation and provide the standard material warranty from the manufacture. Warranty should start the day of final inspection and acceptance.
- 4) The contractor shall be responsible for the protection of existing equipment, landscape, structures and surrounding facilities. Any damages shall be repaired to match conditions prior to damage at no additional cost to the government.
- 5) The contractor shall provide a contract manager who shall be responsible for the performance of the work. The contract manager shall have full authority to act in behalf of the contractor on all contract matters relating to daily operations of this contract. The contract manager shall be able to read, write, speak, and understand English.

- 6) Contractor personnel shall present a neat appearance and be easily recognized as contractor employees. This may be accomplished by wearing distinctive clothing bearing the company name or by wearing appropriate badges which contain the contractor's company name and the employee's name.
- 7) Smoking is not allowed inside and within 50 feet of the entrance of any facility. The contractor or the contract manager is responsible to enforce the smoking policy for all employees engaged in the performance of this contract work.
- 8) The telephone number for Security Police, Fire Protection, Emergency Medical Service, and other emergencies is 911.
- 9) The contractor shall properly dispose of all existing parts and equipment in accordance with Korean/local laws upon completion of work.
- 10) The contractor shall control the dust and flying particles generated under operations to prevent creation of a nuisance to Government personnel and operations in occupied portions of the building and surrounding area.
- 11) The contractor shall provide a sample of carpet with cove base/threshold for approval before ordering materials.

14. Points of Contact:

1) Primary:

Mr. MUN, JUN HO,
DSN: 784-3240,
Email : jun_ho.mun.kr@us.af.mil

2) Financial :

Mr. IZYDOREK, ROBERT,
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