## **GUEST RESPONSIBILITES**

- \* Responsible for your conduct and that of your guests, and/or family members.
- Please use audio equipment and televisions at reasonable levels during all hours as your neighbor may be working a shift schedule.
- Ensure government property is not removed. Report any damage to rooms, furnishings or linens.
- Ensure all room, phone, and sundry charges are paid prior to departure.
- Please note the closest stairway evacuation route. Inform the Reception Desk of any safety issues that are identified (Emergency Exits posted on the back of room doors).
- ❖ Help us conserve utilities. Use energy conservation measures by turning off lights, TV's, radios, etc. when not in use and when leaving your room. We also invite you to conserve other natural resources; please see Amenity/Conservation notice located in each guest bathroom.
- General cleanliness of the kitchenette area, to include refrigerator, stovetop and dishes.
- Ensure personal items are not left on the bed or in a manner that would prevent cleaning services.
- Secure your valuables. Secure safes are available in each guest's room.
- Report maintenance problems or concerns to the Reception Desk or complete the Maintenance Request Form located in the desk binder and hang on the outside of your door.
- ❖ Display the Do Not Disturb sign to ensure uninterrupted rest. Please remove sign when not in the room. For health and safety standards, our cleaning staff will enter rooms regardless every 3 days to provide service.
- Use 51st FW designated smoking areas as posted. Smoking is prohibited in all Turumi Lodge rooms.
- No open containers of alcohol or sleeping in the lobby.
- ❖ Bicycles, auto parts, etc., may not be kept in the rooms. Bicycles may not be locked to entrance stairways, or other stationary objects. Please us available bike racks.