



**DEPARTMENT OF THE AIR FORCE
51ST MISSION SUPPORT GROUP (PACAF)
UNIT 2097
APO AP 96278-2097**

21 June 2024

MEMORANDUM FOR TEAM OSAN

FROM: 51 FW/DS

SUBJECT: Meeting Minutes, Osan AB Town Hall, June 2024

I. Event Details:

- a. **Focus Topic:** Military Family Housing & Unaccompanied Housing
- b. **Date:** 12 June 2024
- c. **Time:** 1700-1800
- d. **Location:** O-Club

II. Attendees: The meeting was hosted by Colonel William McKibban, 51 FW/CC. Various agencies and individuals attended, including:

- a. 51st Fighter Wing Staff
 - i. Chief Trundle (FW/CCC), Maj Goar (FW/DS)
 - ii. Public Affairs
- b. 51st Mission Support Group
 - i. Civil Engineering, Force Support, Security Forces
- c. 51st Medical Group

III. Opening Remarks: Colonel McKibban welcomed attendees and addressed the recent instances of balloons being sent by North Korea to South Korea. Col McKibban assured attendees that if there were a threat to the Osan populace, the base would relay that information and recommended response to all personnel and their families.

IV. Agenda:

1. MSgt Patrick Singson, Unaccompanied Housing Superintendent, briefed major events in the dorms:
 - a. Low dorm room inventory due to PCS season
 - b. AFCEC Dorm Master Plan visit from 10-18 June
 - c. Upcoming, full-scale renovation of B383 and B1458. B383 is currently vacant and B1458 is being vacated to posture for these renovation projects.
2. A1C Deven Harris, IDC President, and A1C Gwenyth McCutchen, IDC Event Coordinator, introduced themselves and briefed the past and upcoming IDC events open to all Airmen living in the dorms:
 - a. OMHS JROTC Dormitory Tour (past)
 - b. Mario Kart Tournament on 15 June (past)

- c. Movie on the Lawn on 20 July (tent)
 - d. Summer Bash on 24 Aug (tent)
3. Capt Jenee Jagoda, Installation Management Flight Commander, briefed recent trends in MFH work task completion. From April – time of briefing, a total of 367 work tasks were submitted across all 3 towers. The majority of work tasks were completed within 1-2 days (on average) of submission, with the exception of work tasks that require a long lead time for materials or a specialized craft.
 4. Capt Jagoda briefed current and upcoming MFH maintenance and repair projects:
 - a. Parking Garage Refresh – currently on hold to address issues identified in the first floor pre-final inspection
 - b. ADA Ramp between Seoraksan & Commissary – at the time of the Town Hall, this project was on hold to navigate an issue with storm drainage. Work has since resumed.
 - c. LED Lighting Upgrade – occurring in all three towers in conjunction with Change of Occupancy Maintenance. Inbound members should expect some delays between when they arrive and when they move in to housing.
 - d. Cordless Blinds Installation – at the Town Hall, we briefed this project was scheduled to begin in Seoraksan on 17 June. As of 18 June, we have put this project on hold to work through some issues with contractor performance.
 - e. Water Filtration System & Water Fountain Install – all three towers will be receiving a new water filtration system and water bottle filling station on the first floor, beginning with Seoraksan. There will be a full-day water outage in Seoraksan on 24 June to accommodate this install.
 - f. Future Initiatives: Dinosaur Park upgrade, MFH park/playground behind commissary, Housing Community Profile
 5. Mr. Johnny Busby, Housing Manager, briefed recent tenant initiatives:
 - a. Tenant Satisfaction Survey – survey window closed and we are awaiting full survey results. Results will be used to drive improvements in housing management and maintenance.
 - b. NDAA-Mandated Housing Inspection – inspection complete, all 350 units assessed satisfy the threshold for being both structurally sound and habitable. All 3 critical findings have already been resolved, and we are awaiting the full report of non-critical findings to implement further resolutions
 6. Mr. Busby briefed recent community projects:
 - a. Camp Casey Playground – installation complete, all issues addressed by parents after opening have been resolved.
 - b. Community Murals – visit Dinosaur Park to check out the 12 stunning murals painted by MFH residents!
 7. Mr. Busby briefed a few policy reminders:
 - a. Ensure personal items are stored in residents' units or in their storage areas (not outside or above the storage cage).

- b. Hazardous materials should be stored in the lockers in the parking garage and taken to the Hazardous Waste Storage Facility (B833) for disposal.
- 8. MSgt Sernanto, Community Services Flight Superintendent, briefed upcoming FSS events:
 - a. Juneteenth Block Party (past)
 - b. Hoobastank Concert on 3 July
 - c. Liberty Fest on 4 July
- 9. Mr. Don Slayton, Mission Support Group Deputy Director, briefed the addition of an additional bus and two new bus stops in Godoek, beginning this upcoming fall. Contact the Osan Student Transportation Office (784-7250) for registration requirements.
- 10. Maj Justin Goar, Fighter Wing Director of Staff, briefed the updates to the Communication Action Plan:
 - a. Mustang One-Stop Updates – numerous updates, to include the addition of an Out-Processing section
 - b. Upcoming Touchpoints – Arrive & Thrive, Smooth Move, next Town Hall on 10 July

V. Open Forum Q&A:

- i. **Question:** Will fat tire PTDs prohibited by wing policy and other abandoned PTDs around base being removed?
Answer: 51 SFS is working an updated plan for PTDs; more info to follow.
- ii. **Question:** Why do E-6 and below with kitchens not have the opportunity to opt out of ESM?
Answer: ESM is Essential Station Messing. DFACs are a service for Airmen, and dorm Airmen are encouraged to utilize them. However, commanders have the authority to authorize BAH for Airmen with justification.
- iii. **Question:** Will Osan incorporate cycling infrastructure around the base?
Answer: Osan has already incorporated cycling infrastructure where feasibly (wider shoulder for bicycles), but in many cases, the roads are not wide enough to support a dedicated bike lane.
- iv. **Question:** Will Osan address the safety concern surrounding the lack of a designated bus stop outside of the Osan Pedestrian Gate for children attending off-base schools?
Answer: This issue will be taken to OSCAC to discuss with the local community since it falls outside of base jurisdiction.
- v. **Question:** Can trash cans be added by the swings across from Hallasan?
Answer: This is not currently covered by our housing maintenance contract, but CE will work to modify the scope to add it in.
- vi. **Question:** Can something be done to block the service roads behind housing from through traffic?

- Answer:** Short term, CE will engage with TMO to remind their contractors to put the chain back up when the road is not in use. Long term, CE is investigating different options to implement a more permanent, automated solution to secure the road (pending funding).
- vii. **Question:** Can more space be allotted for teenagers in the Student Activity Center?
Answer: The primary driver behind space allocation is participation; because there are so few teens registered, the youth receive the majority of space.
- viii. **Question:** Can there be a self-help program for lightbulbs, touch-up paint, etc. within Military Family Housing?
Answer: CE does not have a formal self-help program in place right now, but they will look into the feasibility of implementing this program (management, available materials, etc.).
- ix. **Question:** When do the Boy Scouts and Girl Scouts need to move from their current facility?
Answer: There is no immediate need to move from the space – the demolition project has not yet been awarded. In the meantime, preventive maintenance is no longer being done on the facility. If there is a health or safety concern with the current space, CE can help facilitate a move.
- x. **Question:** Can the reserved parking signs on the second and third floors of the MFH parking garage be hung prior to the contractor starting work on the floor?
Answer: Part of the project involves removing old fire suppression piping that is ceiling-mounted. The contractor will not be able to hang the signs until the piping is removed.
- xi. **Question:** Can covered bus stops and benches be installed at each of the base shuttle stops?
Answer: Yes, CE can install these.
- xii. **Question:** Why can't non-CSP patients schedule telehealth appointments?
Answer: Non-CSP patients only qualify for care of acute issues; telehealth appointments do not address acute issues.
- xiii. **Question:** When is the next Installation Advisory Council?
Answer: It will be held next school year in conjunction with the School Advisory Council.
- xiv. **Question:** Is there summer programming available for children not enrolled in the School Age Center?
Answer: Children need to be enrolled in the SAC in order to take advantage of programming. Drop-in enrollment may be available on a week-by-week basis.
- xv. **Question:** Is the air conditioning in the Kids' Café working?
Answer: The AC unit is currently broken, but a new unit is on order. It will be the same type of unit (stand-alone), but it is 20 years newer and expected to work better.
- xvi. **Question:** How often does the Checkertails play area get cleaned?
Answer: The play area is cleaned by staff daily, and a dedicated janitor

was just hired. A cleaning log is posted on-site, and additional cleaning can be done on an as-needed basis if you notice any issues.

xvii. **Question:** Will the stairs between Seoraksan and the Camp Casey Playground have a railing installed?

Answer: The staircase will be completely redone (new stairs and railing) as part of the Dinosaur Park Upgrade project, expected to award later this year. The project will also include demolition of non-functional lighting, installation of three trash cans, and replacement of the existing paved area with an open grassy space.

xviii. **Question:** Is there a plan to install a splash pad somewhere on base?

Answer: CE considered installing a splash pad in the open space behind the commissary, but do not currently plan to install one due to installation and maintenance costs and challenges.

VI. Next Meeting:

- a. **Focus Topic:** FW Update/Hot Topics
- b. **Date:** July 10, 2024
- c. **Time:** 1700
- d. **Location:** O-Club

VII. For questions or concerns, please contact 51 FW Public Affairs at DSN 784-4404 or Commercial +82 (0) 505-784-4404.

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